

FORMAT FOR APPLICATION BY MCs/SPV

Application Format
for Participation in Lean Manufacturing Competitiveness Scheme of
Office of the Development Commissioner (MSME),
Nirman Bhawan, New Delhi-110108

Date :

Name and Address of the Unit

Telephone No. Factory & Office

E-mail & Fax

Subject: Application for Participation in the Lean Manufacturing Competitiveness Scheme

Sir,

We, the undersigned wish to avail the benefits of the Lean Manufacturing Competitiveness Scheme to enhance our competitiveness. We have gone through the guidelines of the Scheme. The details of industries interested are as follows:

Sl. No.	Company Name	Address with Telephone Number, E-mail and Fax	Product	E.M. No., Date of Issue, Issued by (Copy Enclosed)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				

We have made an assessment of Product Manufacturing at our premises, and we feel that we can achieve efficiency by following Lean Manufacturing techniques.

In pursuance of the Scheme, we wish to incorporate a Special Purpose Vehicle named _____ incorporated under the _____ Act, Year. A Memorandum of Understanding to this regard has been signed between the units, and the units have jointly nominated the undersigned with the Power of Attorney to communicate on their behalf for the purpose of the implementation of the Scheme. A copy of the MoU and the Power of Attorney are attached herewith for your kind perusal.

Yours Sincerely,

(Signature)

Name of the Authorized Signatory

Enclosures:

1. Memorandum of Agreement
2. Power of Attorney

POWER OF ATTORNEY
(BY MC TO ITS AUTHORIZED SIGNATORY)

(On a Stamp Paper of relevant value)

POWER OF ATTORNEY

Whereas the Office of the DC(MSME), Ministry of Micro, Small & Medium Enterprises, Government of India, has announced a Scheme for implementation of Lean Manufacturing Competitiveness Scheme for Micro, Small and Medium Enterprises.

Whereas, the industry units are interested in forming a Mini-cluster as required in the Scheme for taking benefits of the Scheme, and adopt Lean Manufacturing techniques in their industries, in accordance with the terms and conditions of the Scheme and other related documents in respect of the Scheme, and

Whereas, it is necessary as per the Guidelines of the Scheme for the members of the Mini Cluster to appoint a Nodal Officer with all necessary power and authority to do for and on behalf of the units, all acts, deeds and things as may be necessary in connection with the Mini Cluster's proposal for the implementation of Scheme who, acting jointly, would have all necessary power and authority to do all acts, deeds and things on behalf of the Mini Cluster, as may be necessary in connection with the Mini Cluster's application for the Scheme.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT;

We, M/s. _____

do hereby designate Mr/ Ms. _____ as the Nodal Officer for the Mini Cluster, to do on behalf of the Mini Cluster, all or any of the acts, deeds or things necessary or incidental to the Mini Cluster's proposal for the Scheme, including submission of application/proposal, participating in conferences, responding to queries, submission of information/documents and generally to represent the Mini Cluster in all its dealings with the Screening and Steering Committee (SSC), National Monitoring and Implementing Unit (NMIU), Lean Manufacturing Consultant (LMC), Office of the DC(MSME), Ministry of Micro, Small & Medium Enterprises, or any other Government Agency or any person, in connection with the Scheme.

We hereby agree to ratify all acts, deeds and things lawfully done by the Nodal Officer, our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Dated this the _____th day of _____ 2009

(Executants)

(To be executed by all the members of the Consortium)